

**SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE SPECIAL MEETING
October 21, 2013**

1. President North called the meeting to order at 7:00 pm.
2. Members present were: K. North; W. Ketchabaw; J. Solury; P. Pabich; D. Fagone; D. Hayes; and G. Wilcox. Also attending were Fire Marshal K. Kowalski and Chief J. Baldis.
3. It was moved; seconded; and carried that the minutes of the September 9, 2013 meeting be approved as distributed earlier by email. P. Pabich abstained from voting.
4. Public Audience: None.
5. Fire Marshal Report- K. Kowalski: The report for the month of September 2013 as distributed earlier by email was accepted. A copy of the report is on file.
6. Fire Chief Report – J. Baldis: The report for the month of September 2013 as distributed earlier via email was accepted. A copy of the report is on file.
7. District Treasurer Report – P. Pabich: It was moved, seconded and carried that the financial report for invoices paid through October 21, 2013 be approved. A copy of the report is on file. Peter noted that at the November meeting he plans to lead discussion on District fiduciary plans.
8. District Commissioners Report – D. Hayes: Commissioner Hayes informed the meeting that advertisement for the sale of our current 1989/90 Sutphen Engines 5 and 6 had occurred. He further noted that the overall study for the future of the Maintenance Building is underway with a report of findings and recommendations to the Executive Committee expected for the January 2014 meeting.
9. District Maintenance Division Report - J. Baldis: The report for the month of September, as distributed by email, was accepted. A copy of the report is on file. J. Baldis informed the meeting that installation of the new approved hydraulic lift will commence on October 24th, with a 30 day window to complete installation.
10. District Chief of Administration Report – K. Kowalski: The report for the month of September was accepted as distributed earlier by email. Kevin informed the meeting that based on the Aquarian Water recently approved rate increase the 2013/2014 approved budget may experience a potential \$25,000 to \$27,000 shortfall for water expenses. Kevin was asked to obtain an opinion from our accounting firm related to what percentage authority the District has to use reserves to cover the shortfall without calling a special meeting of the Town ratepayers for approval.

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11. Personnel Committee – J. Solury: Nothing to report.
12. Civil Preparedness: K. Kowalski: Kevin reported that the application is underway for the Simsbury FM radio private emergency broadcast system.
13. Correspondence: John Solury reported that he had recently received correspondence dated December 12, 2012 from Frederick Arnold related to the District Wellness Program. Since this matter had been resolved at earlier District Executive meetings, no further discussion or action was deemed necessary.

14. Old Business:

K. Kowalski reported that a submission has been made to the Siting Council for the installation of a Verizon cell repeater on the Bushy Hill antenna. The AT&T contract for similar action on the Bushy Hill antenna has been returned to AT&T for signature approval. There is the potential of \$60,000 additional income commencing in January 2014. Kevin further reported that the copper wire connection to the State Police antenna on Talcott Mountain will be replaced with fiber cable and will significantly improve communication from that tower.

J. Baldis and K. Kowalski shared with the meeting a document to be signed by the recipients of service award leather helmets. Wording modifications to the document were suggested, as well as a request to K. Kowalski to check if any insurance liability issues exist.

Clerk Ketchabaw was asked to include on the November meeting agenda review and discussion of the annual District Officer nomination process.

15. New Business: Since this was a Special Meeting no new business was conducted.
16. Executive Session: There was no need for Executive Session.
17. Adjournment: The meeting adjourned at 7:47 pm.

Respectfully submitted

W. C. Ketchabaw
Clerk

Next meeting: Tuesday November 12, 2013

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