

**SIMSBURY FIRE DISTRICT**  
871 HOPMEADOW STREET • SIMSBURY • CONNECTICUT • 06070  
Telephone: 860-658-1971 • Facsimile: 860-658-5611

**APPROVED**  
**SIMSBURY FIRE DISTRICT**  
**MINUTES OF EXECUTIVE COMMITTEE MEETING**  
**OCTOBER 11<sup>TH</sup>, 2016**

President Wilcox called the meeting to order at 7:00 pm.

Members present were: G. Wilcox, D. Coppinger, P. Pabich, J. Solury, G Giddings, J. Smith, and T. Zeilman. Also attending were Chief J. Baldis and Fire Marshal K. Kowalski.

1. It was moved; seconded; and carried that the minutes of the September 2016 meeting be approved as distributed earlier by email. A copy of the report is on file.
2. Public Audience: None.
3. Fire Marshal Report – K. Kowalski: The report for the month of September 2016 as distributed earlier by email, was accepted. A copy of the report is on file.
4. Fire Chief Report – J. Baldis: The report for the month of September 2016, as distributed earlier by email was accepted. A copy of the report is on file.
5. District Treasurer Report – P. Pabich: Report for the month of September 2016, was presented and ratified into the record. A copy of the report is on file.

A line item for tire replacement on Engine 7 was questioned. The truck being only six years old with low mileage, why were the tires being replaced? We follow NFPA guidelines, which states that tires on fire equipment are to be replaced every seven years not by thread depth. The truck when received already had tires that were one year old. Chief Baldis will research to see if there is any resale value of the old tires.

6. District Commissioner's Report – G. Giddings: Bid spec. for Engine 16 replacement is complete and signed by G. Giddings allowing spec. to be sent out to prospective suppliers.
7. District Maintenance Report – J. Baldis: The report for the month of September 2016, as distributed earlier by email was accepted. A copy of the report is on file.

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8. District Chief of Administration Report – K. Kowalski: The report for the month of September 2016, as distributed earlier by email, was accepted. A copy of the report is on file.

New dispatch system on track. Training to be started Wednesday 10/12/16 for 4 of 7 dispatchers. November 1 is the goal for release. Next step will be inventory, training and attendance records. Attendance records were identified as having an issue but as of this meeting was completed and closed.

9. Personnel Committee – D. Coppinger: Tartaglia Recognition Award was presented at the town meeting. Attendance of fire personnel was recognized by the board and people in attendance.
10. Civil Preparedness – K. Kowalski: A remote system for the radio station was discussed. Don Ramsey put a system together with all high end equipment. Cost to cover this phase will come from portable radios being sold, emergency management account and radio station account. This will be further discussed under New Business.
11. Correspondence – G. Wilcox: None
12. Unfinished Business: Hallway Photos – A meeting was held in September at Tariffville to review photos. Attendees were main house captain and personnel and the district committee. 1940 photos were reviewed and 10 were identified. They will be whittled down to about 8. 1950 photos will be reviewed next.

Web site backup was discussed. No current backup has been identified. Possible temporary backups could be the Chief Jim Baldis or Ken Beaudreau. A web master/technical position is being looked at.

13. New Business: A travel policy was discussed as no firm policy is in place presently. The administrative staff will control over this and will work to develop such policy to be presented at the next meeting. Intent here is to ensure that when the Fire District is paying for travel for individuals to attend training and seminars that there is a fair and equal policy while making sure that competitive practices are used in the purchasing of that travel. The District also increased the food allowance to \$65.00 per day.

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Tariffville Water Company has use of both a cat 5 cable and the station WIFI. The station WIFI signal was insufficient for operation of their equipment so they installed a booster to ensure the WIFI would provide sufficient signal to allow continued use of their equipment. A liability issue was brought up due to purpose the water company is using the District WIFI system. President Gary Wilcox and Commissioner Tim Zeilman will draft a MOU (memo of understanding) regarding the Tariffville Water Company use of this system.

A use of a firehouse was requested by firefighter Vic Civitillo for Team Rubicon Emergency Services Org. for November 11 and 12, 2016. This request is for a meeting and lodging. Vic is also a member of this organization.

The following motion was proposed and approved.

Motion to allow Team Rubicon Emergency Services Organization through a request from Team Member and Fire Company member Vic Civitillo to utilize the firehouse for two overnight stays of 11/11 and 11/12, 2016.

As discussed under Civil Preparedness, the remote system for the radio station as recommended by Don Ramsey will be reviewed for competitive pricing as we do not see the need for the high end or most expensive equipment for our application.

The following motion was proposed and approved.

Motion to purchase the remote system for the radio station.

The Chief discussed a change in hydraulic tools used on the new rescue/pumper from Hurst to Holmatro.

The following motion was proposed and approved.

Motion to purchase Holmatro hydraulic tools for rescue via single source as proposed by Chief Jim Baldis.

The following motion was proposed and approved.

Motion made to purchase Globe firefighter gear via single source (Shipman's Fire Equipment Co.) as proposed by Chief Jim Baldis.

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14. Executive Session: None

Meeting was adjourned at 8:37 pm.

Respectfully submitted,

John J Solury Sr.  
Clerk

**Next Regular Meeting: November 14<sup>th</sup>, 2016**