

**SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE MEETING
September 9, 2013**

1. President North called the meeting to order at 7:04 pm.
2. Members present were: K. North; W. Ketchabaw; D. Fagone; D. Hayes; and G. Wilcox. Also attending was Fire Marshal K. Kowalski. Regrets: Chief J. Baldis; P. Pabich and J. Solury.
3. It was moved; seconded; and carried that the minutes of the August 12, 2013 meeting be approved as distributed earlier by email.
4. Public Audience: None.
5. Fire Marshal Report- K. Kowalski: The report for the month of August 2013 as distributed earlier by email was accepted. A copy of the report is on file.
6. Fire Chief Report – M. Jepeal: The Chief's report for the month of August 2013 as distributed earlier via email was accepted. A copy of the report is on file. In the absence of Chief Baldis, Deputy Chief M. Jepeal presented the detail findings of the truck committee established for the replacement of Engines 5 and 6. Subsequent to the receipt and review of the four bids received, it was the recommendation of the committee that they be authorized to start the final negotiations with Granite Fire Apparatus who represent 4-Guys, based primarily on our past positive relationship with this organization, in spite of the fact that they were not the low bid. Other factors entered into the decision including design and warranty, as well as the location in the Midwest of the low bid. Following negotiations the committee will present their findings to the Commissioners for approval and their subsequent recommendation to the District Executive for approval.
7. District Treasurer Report – K. North: In the absence of Treasurer Pabich, President North presented the financial report. It was moved, seconded and carried that the financial report for invoices paid through September 9, 2013 be approved. A copy of the report is on file.
8. District Commissioners Report – D. Hayes: Commissioner Hayes informed the meeting that he had commenced negotiations with Fire Tech for the sale of our current 1989/90 Sutphen Engines 5 and 6.
9. District Maintenance Division Report - J. Baldis: The report for the month of August, as distributed by email, was accepted. A copy of the report is on file.
10. District Chief of Administration Report – K. Kowalski: The report for the month of August was accepted as distributed earlier by email.

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11. Personnel Committee – J. Solury: No report.
12. Civil Preparedness: K. Kowalski: Nothing to report.
13. Correspondence: A thank you note to the District was received from Starr Scully for her August 29th retirement reception.
14. Old Business:

K. Kowalski reported that verbal commitments have been received from both AT&T and Verizon for the installation of cell tower repeaters at the Bushy Hill station. The contracts are now under legal review by both companies and the District. A potential revenue increase of \$60,000 is possible.
15. New Business:

Based on the lack of a quorum for the scheduled October 15th meeting of the District Executive, it was moved seconded and carried that the October 15th meeting be cancelled. It was moved, seconded, and carried that a special meeting of the Executive be scheduled for October 21, 2013 to conduct normal business. No new business will be conducted at this meeting. Clerk Ketchabaw will inform the Town Clerk of this decision.

Following discussion led by Commissioner Hayes for the possible replacement of the Bushy Hill maintenance depot, it was agreed that a broader study of the subject was in order. President North appointed Jim Baldis, Dave Fagone, Gary Wilcox, and Dan Hayes to review the need for replacement or refurbishment and present a preliminary report of their findings at the scheduled January 2014 meeting of the District Executive.

K. Kowalski led a discussion on the formation of a recognition category for retired District Executives who had completed a minimum of 15 years of volunteer service. Following discussion it was agreed to table this suggestion for further research and discussion at a future meeting.
16. Executive Session: It was moved, seconded, and carried that the normal meeting be suspended at 8:03 pm to enter Executive Session. It was moved, seconded, and carried to enter Executive Session at 8:04 pm to discuss personnel matters. It was moved, seconded, and carried that Executive session be closed at 8:30 pm with no decisions made. The regular meeting reconvened at 8:31 pm..
17. Adjournment: The meeting adjourned at 8:32 pm.

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Respectfully submitted

W. C. Ketchabaw
Clerk

Next meeting: October 21, 2013 – this meeting will be called as a **special meeting**.