

**SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE
MEETING September 10, 2012**

1. President North called the meeting to order at 7:00 pm.
2. Members present were: K. North; W. Ketchabaw; P. Pabich; D. Hayes; D. Fagone; and G. Wilcox. Regrets J. Fleming and K. Kowalski. Also attending was Fire Chief J. Baldis.
3. It was moved; seconded; and carried that the minutes of the August 13, 2012 meeting distributed via email be accepted as presented.
4. Public Audience: None.
5. Fire Marshal Report- K. Kowalski: The report for the month of August 2012 as distributed earlier by email was accepted. A copy of the report is on file.
6. Fire Chief Report – J. Baldis: The report for the month of August 2012 as distributed via email was accepted. A copy of the report is on file.
7. District Treasurer Report – P. Pabich: It was moved, seconded, and carried that the financial reports be approved for invoices paid through September 10. A copy of the report is on file.
8. District Commissioners Report – D. Hayes: A report prepared by the Plant Facilities Manager J. Baldis was presented as the foundation of the Commissioner's report. J. Baldis was complimented on this form of report and will prepare and distribute to the SFD Executive monthly. Discussion highlights of the report included:
 - Bids have been received from two vendors – Crest Mechanical and Team Mechanical for the Bushy Hill station heating upgrade. The bids varied in the type of boiler system proposed for installation. It was agreed that J. Baldis will discuss with the vendors to clarify costs for installation of traditional boiler systems versus high efficiency boiler systems, with approval, following review with Treasurer Pabich, of the selected bid deferred to the October District meeting.
 - Bids have been received from three vendors for the installation of a 250 to 300 gallon gasoline storage tank. Next step will be to determine the exact location for the installation and additional site preparation costs associated with the installation.
 - Bids have been received from three vendors, and are under review, to extend the exhaust pipe above the lower roof line at the Tariffville station.

**SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE
MEETING September 10, 2012**

- Security system cameras have been installed at the Weatogue and Firetown stations and are operational. The cameras have been connected to the existing security system with monitoring capability in the Dispatch Office.
 - Fence repair at the Weatogue station is out for bid.
 - Tree trimming and removal at the Bushy Hill station will be evaluated for cost by Maximum Tree Service on 9/11/12. Depending on the cost estimate a decision will be made to complete or phase the necessary work.
 - All public and private hydrants have been serviced for the year.
9. Personnel Committee – J. Fleming: In the absence of Vice President Fleming a report and action on the District training policy and the District vacation policy were deferred to the October meeting.
10. Civil Preparedness: K. Kowalski: In the absence of K. Kowalski there was no report.
11. Correspondence: There was no correspondence.
12. Old Business:
- The review and approval of the proposed SFD accounting manual was deferred to the October meeting. Treasurer Pabich will distribute a final draft to the District Executive in advance of the October meeting.
- Chief Baldis reported that the SVFC recruitment program is underway based on the consultant project approved earlier. Modifications for some missing demographic data will be made by the consultant to their final report.
13. New Business:
- There was no new business to come before the meeting.
14. Executive Session: There was no need for Executive Session.
15. Adjournment: The meeting adjourned at 7:36 pm.

Respectfully submitted

William Ketchabaw, Clerk

Next meeting: Tuesday October 9, 2012

**SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE
MEETING September 10, 2012**