

**SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE
MEETING August 13, 2012**

1. President North called the meeting to order at 7:00 pm.
2. Members present were: K. North; W. Ketchabaw; J. Fleming; D. Hayes; D. Fagone; and G. Wilcox. Regrets P. Pabich and K. Kowalski. Also attending was Fire Chief J. Baldis.
3. It was moved; seconded; and carried that the minutes of the July 9, 2012 meeting distributed via email be accepted as presented.
4. Public Audience: None.
5. Fire Marshal Report- K. Kowalski: The report for the month of July 2012 as distributed earlier by email was accepted. A copy of the report is on file.
6. Fire Chief Report – J. Baldis: The report for the month of July 2012 as distributed via email was accepted. A copy of the report is on file. Chief Baldis commented that recruitment material is expected shortly and that the approved ATV arrived on August 3rd.
7. District Treasurer Report – K. North: In the absence of Treasurer Pabich, President North presented the Treasurer's report. It was moved, seconded, and carried that the financial reports be approved for invoices paid through August 13. A copy of the report is on file.
8. District Commissioners Report – D. Hayes: Commissioner Hayes reported that the renovations for Tariffville are essentially complete with a few minor items remaining to be investigated. HVAC replacement bids for the Bushy Hill station are expected on August 15th at 4:00pm.
9. Personnel Committee – J. Fleming: Vice President Fleming reported that Jim Baldis had been selected as the new Plant Facilities Manager and commenced his duties on August 13th.
10. Civil Preparedness: K. Kowalski: In his monthly report Kevin noted that the statewide disaster drill was successfully completed on July 30th and 31st.
11. Correspondence: There was no correspondence.
12. Old Business:

The review and approval of the proposed SFD accounting manual was deferred to the September meeting due to the absence of Treasurer Pabich.

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Discussion of the District training policy and the District vacation policy were deferred to the September meeting.

13. New Business:

It was moved; seconded; and carried that the 2011/2013 budget intra account transfers of \$146,277.47 be approved as presented.

It was moved; seconded; and carried that President North be approved to execute a proposed change to the AT&T lease to allow changes to the existing equipment on site.

Chief Baldis noted as an information item to the meeting that SVFD policy for “no shows” for scheduled training will be undergoing review for possible changes to the current payment policy. Vice President Fleming requested an opportunity for review before it is presented to the District Executive for approval.

14. Executive Session: The meeting adjourned at 7:26pm to enter Executive Session. Executive Session closed at 7:41pm. Executive Session discussion occurred on the District Training Policy.

15. Adjournment: The meeting adjourned at 7:43 pm.

Respectfully submitted

William Ketchabaw, Clerk

Next meeting: Monday September 10, 2012