

SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE MEETING
August 11, 2014

President North called the meeting to order at 7:00 pm.

Members present were: K. North; W. Ketchabaw; G. Wilcox; P. Pabich; D. Hayes; D. Fagone; and G. Giddings. Also attending were Chief J. Baldis and Fire Marshal K. Kowalski.

1. It was moved; seconded; and carried that the minutes of the July 14, 2014 meeting be approved as distributed earlier by email.
2. Public Audience: There was no Public Audience.
3. Fire Marshal Report- K. Kowalski: The report for the month of July 2014, as distributed earlier by email, was accepted. A copy of the report is on file.
4. Fire Chief Report – J. Baldis: The report for the month of July 2014, as distributed earlier by email, was accepted. A copy of the report is on file.
5. District Treasurer Report – P. Pabich: It was moved, seconded and carried that the financial report for late invoices paid through June 30, 2014 be approved. It was moved, seconded, and carried that the financial report for the fiscal year of July 2013 through June 30, 2014 be approved. It was moved; seconded; and carried that the report for invoices paid July 1, 2014 through August 11, 2014 be approved. It was moved, seconded, and carried that the budget transfer report for the fiscal year ending June 30, 2014 be approved. Copies of all reports are on file.
6. District Commissioners Report – D. Hayes: Commissioner Hayes reported that the delivery of Engines 5 and 6 is now expected in December 2014 due to the late delivery of the new chassis' to 4 Guys for construction of the new apparatus.
7. District Maintenance Division Report - J. Baldis: The report for the month of July 2014, as distributed earlier by email, was accepted. A copy of the report is on file. J. Baldis highlighted in his report that the Verizon cell tower project at Bushy Hill continued with all main infrastructure complete. Completion awaits provision of service to the site by CL&P; CNG; and the Fiber Optic Company. The AT&T site plan for Bushy Hill was rejected with a new proposal developed. The area was resurveyed to ensure clearances. A revised site plan will be resubmitted for review.
8. District Chief of Administration Report – K. Kowalski: The report for the month of July 2014, as distributed earlier by email, was accepted. A copy of the report is on file. Following discussion led by Kevin Kowalski, it was agreed that he would proceed with the possible acquisition of a Homeland Security grant to help underwrite the cost of the SCBA replacement program.

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9. Personnel Committee – G. Wilcox: Vice President Wilcox reported that he had met with all District employees with an objective to establish communication relationships with his position.
10. Civil Preparedness - K. Kowalski: Kevin reported on the town wide active shooter tactical response drill held at Westminster School on August 2nd. Six months of planning preceded this event coordinating the efforts of the SPD; EMS; and the SVFD. 67 individuals participated and many of the objectives were met. Work will now proceed to address any adjustments to our tactical response plans.
11. Correspondence – K. North: There was no correspondence.
12. Old Business:

Following discussion led by K. Kowalski on his proposal for the replacement of the Deputy Emergency Management Director, it was agreed that the position would be reclassified to a part time “Technician” and that Kevin would proceed to develop a position description for formal approval at a future meeting of the District Executive. In the meantime, Jeff Giddings has agreed to continue to serve as the Deputy EMD.
13. It was moved; seconded; and carried that the agenda be modified to proceed into Executive Session and to return to the published agenda following the conclusion of Executive Session.
14. Executive Session: At 7:46 pm it was moved; seconded; and carried to enter Executive Session for the purpose of a personnel discussion. At 8:17 pm it was moved; seconded; and carried to exit Executive session and return to the published regular agenda.
15. New Business:

It was agreed to defer discussion on solar power for the District properties until the September meeting.
16. Adjournment: The meeting adjourned at 8:18 pm.

Respectfully submitted,

W. C. Ketchabaw
Clerk

Next regular meeting: September 8, 2014

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