

**SIMSBURY FIRE DISTRICT**  
871 HOPMEADOW STREET • SIMSBURY • CONNECTICUT • 06070  
Telephone: 860-658-1971 • Facsimile: 860-658-5611

**DRAFT**  
**SIMSBURY FIRE DISTRICT**  
**MINUTES OF EXECUTIVE COMMITTEE MEETING**  
**OCTOBER 15<sup>th</sup>, 2019**

President Wilcox called the meeting to order at 7:00 pm.

Members present were: G. Wilcox, D. Coppinger, J. Solury, P. Pabich, G. Giddings, J Smith and T. Zeilman. Also attending was Fire Marshal K. Kowalski. and Chief J. Baldis.

1. It was moved, seconded, and carried that the minutes of the September 2019 meeting be approved as distributed earlier by email. A copy of the report is on file.
2. Public Audience: None
3. Fire Marshall Report – K. Kowalski: The report for the month of September 2019, as distributed earlier by email, was accepted. A copy of the report is on file.
4. Fire Chief Report – J. Baldis: The report for the month of September 2019, as distributed earlier by email, was accepted. A copy of the report is on file.
5. District Treasurer Report – P. Pabich: Reports as presented during the October 2019 meeting were approved and ratified. Copies of these reports are on file.
6. District Commissioner's Report – G. Giddings: Bids are back and still under review. Low bidder is being reviewed by two of the committee members due to reports of Quality issues. Results may result in disqualification.
7. District Maintenance Report – J. Baldis: The report for the month of October 2019, as distributed by email, was accepted. A copy of the report is on file.
8. District Chief of Administration Report – K. Kowalski: The report for the month of October 2019, as distributed earlier by email, was accepted. A copy of the report is on file.
9. Personnel Committee – D. Coppinger: Memo was sent from the District to Chief Administrator Officer, Fire Marshall and Emergency Management Director Kevin Kowalski describing changes that are going to take place with his departure. Discussions have taken place and his departure date has

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been requested to be delayed to approximately August 9<sup>th</sup>, 2020. This new departure date will benefit the Fire District during this transition.

10. Civil Preparedness – K Kowalski: No report

11. Correspondence: None

12. Unfinished Business: Waiting for updated pricing for replacement of Marine One.

Bylaw review was tabled until next month.

NFORS program quote has been received and accepted. Changes will have to be made to the CAD system to allow various inputs. Program should start in three months.

Hallway photos for the 90's is in progress. Currently reviewing years 95 and 96.

Cross fit program was introduced to the Fire Company at last monthly meeting. Twelve to Eighteen people were interested. Cross fit trainers will attend next months meeting to describe what will be offered. Signup will be in December.

13. New Business: Quint bid review should be completed by next month.

There were three changes voted on and approved to the Personnel Manual.

1. Change to the retirement section to read that the employee shall be placed on the District employee program when they work at least 1000 hours a year. (consistent with the plan documents)
2. Change to allow only full time employees the benefit of receiving a stipend in lieu of health care
3. Add a section to the employment class of Salary subject to clarify the overtime requirement for those positions. This will be done in line with the FLSA.

New law requires sexual harassment training to be given to any organization with three or more employees. An online training program is being researched.

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An inspirational talk is being worked on for our service awards program this year. Chief Bobby Halton from Tulsa OK. has been contacted and has accepted the invite. Further information will be forth coming.

14. Executive Session: None

15. Meeting adjourned at 8:11pm.

Respectfully submitted,

John J. Solury Sr.  
Clerk

**Next Regular Meeting: November 12<sup>th</sup>, 2019 at 7:00pm.**  
**(Note that this is a Tuesday)**