

**SIMSBURY FIRE DISTRICT**  
871 HOPMEADOW STREET • SIMSBURY • CONNECTICUT • 06070  
Telephone: 860-658-1971 • Facsimile: 860-658-5611

**APPROVED**  
**SIMSBURY FIRE DISTRICT**  
**MINUTES OF EXECUTIVE COMMITTEE MEETING**  
**JUNE 13<sup>th</sup>, 2016**

President Wilcox called the meeting to order at 6:58 pm.

Members present were: G. Wilcox, D. Coppinger, P. Pabich, J. Solury, G. Giddings, Tim Zeilman, J. Smith. Also attending were Chief J. Baldis, K. Kowalski. Excused: C. O'Connor.

1. It was moved; seconded; and carried that the minutes of the May 2016, meeting be approved as distributed earlier by email. A copy of the report is on file.
2. Public Audience: None
3. Fire Marshal Report - K. Kowalski: The report for the month of May 2016, as distributed earlier by email, was accepted. A copy of the report is on file.
4. Fire Chief Report - J. Baldis: The report for the month of May 2016, as distributed earlier by email, was accepted. A copy of the report is on file.

Three additional items were brought up for discussion.

- 1) Pine Hill Association has inquired if we can take over the maintenance of the fire hydrants on Pine Hill, Stebbins Brook and Middle Lane. These are private hydrants and owned by the association. Discussion took place and decision was that we would not assume this responsibility
  - 2) Moving of the hydrant for the Veterans Memorial was again discussed and re-affirmed that we would be involved with the moving and will get final prices. A total cost for the move will be obtained by the Chief.
  - 3) Air Conditioning for Dan's office in the Mechanics Garage was discussed. Three bids were issued and only two were returned. Crest and West Side Oil were the two. West Side Oil's bid was about 1,000 dollars less than Crest.
5. District Treasurer Report – P. Pabich: Report for the month of June 2016, was presented and ratified into the record. A copy of the report is on file.

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Question was asked concerning a \$372.34 line item identified as Bank Fees on the income statement. Peter will investigate and respond to all.

Peter reported Districts reserves remain about \$700,000.

6. District Commissioners Report – G. Giddings: No Report
7. District Maintenance Division Report - J. Baldis: The report for the month of May 2016, as distributed earlier by email, was accepted. A copy of the report is on file.
8. District Chief of Administration Report - K. Kowalski: The report for the month of May 2016, as distributed earlier by email, was accepted. A copy of the report is on file.

The 2015 Emergency Management Performance Grant awarded March 25, 2016, will be another two months before issuance.

Personnel Committee – D. Coppinger: All personnel evaluations have been completed. Next year one month prior to evaluation due date, a self-evaluation will be required to be completed by each individual. This will assist in the completion of the evaluations.

Civil Preparedness - K. Kowalski: No report

9. Correspondence – G Wilcox: Thank you notes received for the senior pancake breakfast from Barbara Fuller Morkan, Micky Lecours Beck, Director of Social Services and Kathleen A. Marschall, Senior Center Coordinator.
10. Old Business: Media policy postponed to next month.
11. New Business: The Treasurer made the appointment of Colleen O'Connor (present Town of Simsbury Tax Collector), the Simsbury Fire District Tax Collector. Motion was made and approved.

Motion was made and approved to go ahead with the air conditioning of Dan's Office in the mechanics garage.

Air filling station located at Weatoque will be upgraded. Four (4) more bottles will be added. The old Eagle Air System will be removed during this

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upgrade. The total cost for this activity is \$18,000 dollars. Shipmans will be the contractor as Sole Source because they are our sole source for all our breathing equipment including the compressed air system. Motion was made and approved to allow Shipmans as sole source to perform this activity.

12. Executive Session: None

15. Adjournment: The meeting adjourned at 8:04 pm

Respectfully submitted,

John J Solury Sr.

Clerk

**Next Regular Meeting: July 11<sup>th</sup>, 2016**