

**SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE MEETING
October 14, 2014**

President North called the meeting to order at 7:05 pm.

Members present were: K. North; G. Wilcox; P. Pabich; D. Hayes; and G. Giddings. Also attending were Chief J. Baldis and Fire Marshal K. Kowalski. Excused: W. Ketchabaw, Dave Fagone.

1. It was moved; seconded; and carried that the minutes of the September 8, 2014 meeting be approved as distributed earlier by email.
2. Public Audience: There was no Public Audience.
3. Fire Marshal Report- K. Kowalski: The report for the month of September 2014, as distributed earlier by email, was accepted. A copy of the report is on file.
4. Fire Chief Report – J. Baldis: The report for the month of September 2014, as distributed earlier by email, was accepted. A copy of the report is on file.
5. District Treasurer Report – P. Pabich: It was moved; seconded; and carried that the financial report for invoices paid through October 14th, 2014 be approved. A copy of the report is on file.
An additional note raised by Peter Pabich was that the budget line for General Liability insurance may be overdrawn. This would be due to the workers compensation carrier using a higher rate to calculate the Maintenance employees. Every effort is being employed to keep this amount low.
6. District Commissioners Report – D. Hayes: Commissioner Hayes reported that the delivery of Engines 5 and 6 is now expected in December 2014. The old units are back on the market at an asking price of \$ 22,000.00 each.
7. District Maintenance Division Report - J. Baldis: The report for the month of September 2014, as distributed earlier by email, was accepted. A copy of the report is on file. Jim Baldis added that he, Dave Fagone and CL&P representative Ryan Esthus (also SVFC Lieutenant) met to discuss Energy conservation efforts for the District owned buildings. It was determined that Solar was not a cost effective approach at this time but other efficiencies could be employed such as LED lights. Jim will review options and employ as a cost verses value basis.
8. District Chief of Administration Report – K. Kowalski: The report for the month of September 2014, as distributed earlier by email, was accepted. A copy of the report is on file. Following discussion led by Kevin Kowalski, Vice President Gary Wilcox requested more information on the item involving the LOSAP plan. This item was discussed.

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9. Personnel Committee – G. Wilcox: Vice President Wilcox reported that he had reviewed the Probationary employee review on Sarrena Lombard completed by Kevin Kowalski and Jim Baldis. He agreed with the finding and had approved completion of her probation with an increase to step 1. It was also reported that there was only one application for the position of Deputy Emergency Manager. The subcommittee has directed Kevin Kowalski to widen the search for additional interested applicants. It was agreed that the requested change of the work schedule by the Fire Marshal's office will be tabled until next meeting and will be placed on the agenda.
10. Civil Preparedness - K. Kowalski: Kevin reported on the radio station status and requested direction on the purchase of the WSIM call letters from the current owner for \$1,000.00. Kevin was directed to do so within the current Radio project budget.
11. Correspondence – K. North: There was no correspondence.
12. Old Business:
The solar power project was discussed during the Facilities Managers report.
13. New Business:
 - 1) It was reported that William C. Ketchabaw, Clerk of the Simsbury Fire District will retire at the November 2014 meeting. It was noted that Bill had first served as Vice President and later Clerk with many years of exceptional service. With the Clerk's position being vacated, Kevin North Requested, in accordance with the District By-laws, that John Solury be appointed to fill the remainder of the Clerk position. The Executive board voted unanimously to approve.
 - 2) Gary Wilcox led a discussion on the possible change to the By-laws to make some technical changes and also provide for a more transparent nominating procedure. There was much discussion and a small committee of Gary Wilcox and Jeff Giddings would meet with various members of the public, including the Fire Company Executive Committee to seek out suggestions.
14. Adjournment: The meeting adjourned at 8:05 pm.

Respectfully submitted,

Kevin J. Kowalski
Acting Clerk

Next regular meeting: Monday November 10th, 2014