

**SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE MEETING
July 14, 2014**

President North called the meeting to order at 7:00 pm and welcomed new Commissioner Geoff Giddings and newly elected Vice President Gary Wilcox.

Members present were: K. North; W. Ketchabaw; G. Wilcox; D. Hayes; D. Fagone; and G. Giddings. Also attending were Chief J. Baldis and Fire Marshal K. Kowalski.

Regrets: P. Pabich.

1. It was moved; seconded; and carried that the minutes of the June 9, 2014 meeting be approved as distributed earlier by email.
2. Public Audience: There was no Public Audience.
3. Fire Marshal Report- K. Kowalski: The report for the month of June 2014, as distributed earlier by email, was accepted. A copy of the report is on file.
4. Fire Chief Report – J. Baldis: The report for the month of June 2014, as distributed earlier by email, was accepted. A copy of the report is on file.
5. District Treasurer Report – K. North: It was moved, seconded and carried that the financial report for invoices paid through June 30, 2014 be approved. It was moved; seconded; and carried that the supplemental financial report for the period of July 1 through July 14, 2014 be approved. Copies of both reports are on file. It was agreed to defer the review of 2013/2014 budget balance transfer report to the August meeting.
6. District Commissioners Report – D. Hayes: Commissioner Hayes reported that he is holding further action on the sale of Engines 5 and 6 until the recently delivered new vehicle chassis inspection is completed at 4 Guys by members of the Truck Committee.
7. District Maintenance Division Report - J. Baldis: The report for the month of June 2014, as distributed earlier by email, was accepted. A copy of the report is on file.
8. District Chief of Administration Report – K. Kowalski: The report for the month of June 2014, as distributed earlier by email, was accepted. A copy of the report is on file.
9. Personnel Committee – G. Wilcox: Vice President Wilcox reported that, with approval from the Commissioners, Chief Baldis had demoted a Captain to the position of Firefighter. It was reported that a bonus had been given to Todd Kelley for the time demanding installation of a new Fire District network server.
10. Civil Preparedness - K. Kowalski: Nothing to report.

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11. Correspondence – K. North: Correspondence was received from Kitty Vangunten for the gift given to her in recognition of her recent retirement.

12. Old Business:

There was no old business to come before the meeting.

13. New Business:

Kevin Kowalski had earlier distributed, and overviewed for the meeting, a proposed new position description for the Emergency Management (Civil Preparedness) Deputy Director. Following discussion, it was agreed that more time was needed for the members to review the document. Further discussion and possible acceptance of the proposal was deferred to the August meeting. In the meantime Geoff Giddings will continue to serve in that capacity.

It was moved; seconded; and carried that, based on recent salary survey comparison data, the “call in” Deputy Fire Marshal’s rate of pay be increased from the current rate of \$15/hour to \$20/hour. Minimal impact to the 2014/2015 budget is expected.

It was announced by Vice President Wilcox that in June, according to the District By-laws, the Commissioners had elected Dan Hayes as the Chair of Commissioners.

14. Executive Session: At 7:35 pm it was moved; seconded; and carried to enter Executive Session for the purpose of a personnel discussion. At 8:30 pm it was moved; seconded; and carried to exit Executive session and return to the published regular agenda.

15. Adjournment: The meeting adjourned at 8:35 pm.

Respectfully submitted,

W. C. Ketchabaw
Clerk

Next regular meeting: August 11, 2014