

**SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE MEETING
January 13, 2014**

1. President North called the meeting to order at 7:01 pm.
2. Members present were: K. North; W. Ketchabaw; J. Solury; P. Pabich; D. Hayes; D. Fagone; and G. Wilcox. Also attending were Fire Marshal K. Kowalski and Chief J. Baldis.
3. It was moved; seconded; and carried that the minutes of the December 9, 2013 Special Meeting be approved as distributed earlier by email.
4. Public Audience: None.
5. Fire Marshal Report- K. Kowalski: The report for the month of December 2013 as distributed earlier by email was accepted. A copy of the report is on file. The report highlighted that the Fire Marshal's office and the Emergency management division will be sponsoring a special event on February 11th for business owners and members of the Simsbury Chamber of Commerce with a focus on an overview of commonly found fire code violations and fire code inspections. Contingency planning in the event of disasters will also be discussed. Additionally the Fire Marshal's office, in conjunction with Town Social Services, is considering the sponsorship of a "Senior Pancake Breakfast" to interact with the town senior citizens and provide fire safety tips for their awareness.
6. Fire Chief Report – J. Baldis: The report for the month of December 2013 as distributed earlier via email was accepted. A copy of the report is on file.
7. District Treasurer Report – P. Pabich: It was moved, seconded and carried that the financial report for invoices paid through January 13, 2014 be approved. A copy of the report is on file. Peter informed the meeting that based on an investment growth rate of 6.5% actuarially we will achieve an 84% funding ratio for the full time employee pension funding. The volunteer pension funding will achieve the same plan. Our ultimate goal is 100% funding for both plans.
8. District Commissioners Report – D. Hayes: Commissioner Hayes reported that he had attended an impressive demonstration of the newly installed hydraulic lift in the maintenance building. Dan further reported that he had received an inquiry from the Little Rock Arkansas fire company expressing interest in buying both Engines 5 and 6. Discussion concluded that if we sell both engines to the same fire company we would offer a 10% discount against the asking price of \$50,000 for both engines. It is currently expected that both engines will be available for sale and delivery in September 2014, contingent upon the delivery and operational readiness of both new replacement engines.

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A good faith deposit of \$10,000 from the Little Rock fire company will be requested if their interest continues.

9. District Maintenance Division Report - J. Baldis: The report for the month of December 2013, as distributed by email, was accepted. A copy of the report is on file. The report highlighted that the installation of the newly approved hydraulic lift was completed during December, with final training and testing completed on January 10th. Approval was granted to the request to use single source installation of security cameras at the West Simsbury and Tariffville stations.
10. District Chief of Administration Report – K. Kowalski: The report for the month of December was accepted as distributed earlier by email; a copy is on file. Highlighted in the report was the fact that AT&T has signed the lease for the installation of cell phone repeaters on the Bushy Hill station and that they have submitted the information to the Siting Council. Review is underway with our structural tower consultant Northeast Tower, for both the AT&T installation at Bushy Hill and the Verizon installation at the Firetown station. Lease payments will commence once construction begins with \$60,000 per year income expected from both leases.
11. Personnel Committee – J. Solury: Nothing to report
12. Civil Preparedness: K. Kowalski: The application filed with the Connecticut Department of Emergency Services and Public Protection for the use of a fiber communication line to the Talcott Mountain repeater was approved earlier for engineering content and use. We await action on the process. Kevin further commented that the application for the Simsbury FM radio private emergency broadcast system has been filed and is awaiting approval. It was agreed that Kevin would invite consultants working with him on the planning for the installation to the February meeting of the District to overview the mandatory and optional factors associated with the installation, planned currently for the Firetown station.
13. Correspondence: An informational letter was received from the Simsbury Volunteer Fire Company Ladies Auxiliary informing the District of the election results for their officers to serve in 2014. The President will be Stephanie Brown; the Vice President will be Kara Graham; the Secretary will be Tracy Saperstein; and the Treasurer will be Colleen O'Connor.
14. Old Business:

As a follow-up to discussion by the Executive Committee at the December meeting concerning the process for the election of District Officers at the District annual meeting, it was agreed that a District By-law amendment will be drafted for consideration at our

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May 2014 annual meeting. Wording of the proposed By-Law change will be drafted for review at the February meeting of the District. Commissioner Wilcox agreed to be the District representative as part of the new nomination process for the selection and nomination of candidates at the 2014 annual meeting. He will proceed to contact Captain Kelly and implement that portion of the new process.

15. New Business:

It was moved; seconded; and carried that a funding request from the Town Tax Collector, Colleen O'Connor, be approved for \$163.07 in tax refunds.

16. Executive Session: There was no need for Executive Session.

17. Adjournment: The meeting adjourned at 7:43 pm.

Respectfully submitted

W. C. Ketchabaw
Clerk

Next meeting: February 10, 2014