

SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE MEETING
August 12, 2013

1. President North called the meeting to order at 7:01 pm.
2. Members present were: K. North; P. Pabich; W. Ketchabaw; D. Hayes; and G. Wilcox. Also attending were Fire Chief J. Baldis and Fire Marshal K. Kowalski. Regrets: D. Fagone and J. Solury.
3. It was moved; seconded; and carried that the minutes of the July 8, 2013 meeting be approved as distributed earlier by email.
4. Public Audience: None.
5. Fire Marshal Report- K. Kowalski: The report for the month of July 2013 as distributed earlier by email was accepted. A copy of the report is on file.
6. Fire Chief Report – J. Baldis: The report for the month of July 2013 as distributed earlier via email was accepted. A copy of the report is on file. Discussion was held on the membership complement and response to calls. Chief Baldis agreed to monitor response and report of problems in the future.
7. District Treasurer Report – P. Pabich: It was moved, seconded, and carried that the financial report for the fiscal year ending June 30, 2013 be approved for late invoices paid through August 12, 2013. It was moved, seconded and carried that the financial report for invoices paid through August 12, 2013, and representing the first report for fiscal year 2013/2014, be approved. Copies of the reports are on file. It was moved, seconded, and carried that budget transfers for the fiscal year end 2012/2013, amounting to \$78,279.11, be approved as documented. A copy of the report is on file. Discussion concluded that, for fiscal year 2013/2014 and forward, the purchase of leather helmets as a service award will be recorded under recognition line item and not apparel. Since the leather helmets are personal recognition items the Fire District will not be responsible for replacement except in the event of catastrophic loss.
8. District Commissioners Report – D. Hayes: No report to present.
9. District Maintenance Division Report - J. Baldis: The report for the month of July, as distributed by email, was accepted. A copy of the report is on file. J. Baldis prepared and distributed a 2012/2013 fiscal year report summarizing maintenance division activities. This action was much appreciated for future reference.
10. District Chief of Administration Report – K. Kowalski: The report for the month of July was accepted as distributed earlier by email. Kevin commented that he very pleased with the recently hired District Administrator's performance.

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11. Personnel Committee – J. Solury: No report.
12. Civil Preparedness: K. Kowalski: Nothing to report.
13. Correspondence: There was no correspondence.
14. Old Business:

Following discussion of the District physical fitness program it was agreed that there would be no change to the existing policy regarding the six month attendance requirement of 36 days. It was agreed however that the communication wording for the non-compliance notification letter would be revised to more effectively communicate the message and the options available to the recipient.

K. Kowalski reported that engineering plans for the cell carrier expansion had been received last week. A review is underway to assure the existing towers will accommodate the expansion. Both Vendor and District legal review is underway for the respective leases.

15. New Business:

J. Baldis commented that the significant use of the Weatogue field for sporting Activities, and related attendance, has resulted in the provision of overflow parking to avoid impacts on the Weatogue Station operation.

K. Kowalski noted that a retirement luncheon for Starr Scully will be held at the Main Station at noon on August 29th.

16. Executive Session: There was no need for Executive Session.
17. Adjournment: The meeting adjourned at 8:10 pm.

Respectfully submitted

W. C. Ketchabaw
Clerk

Next meeting: September 9, 2013

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