

**SIMSBURY FIRE DISTRICT  
MINUTES OF EXECUTIVE COMMITTEE MEETING  
July 8, 2013**

1. President North called the meeting to order at 7:00 pm.
2. Members present were: K. North; P. Pabich; W. Ketchabaw; D. Hayes; D. Fagone; and G. Wilcox. Also attending were Fire Chief J. Baldis and Fire Marshal K. Kowalski. Regrets: J. Solury. Guests: Rich Driscoll; Emily Wertheimer; and Michael Wertheimer.
3. It was moved; seconded; and carried that the meeting minutes for May 13, 2013 and June 10, 2013 be approved as distributed via email.

4. Public Audience:

Emily Wertheimer presented a school project she had undertaken to design a website using the existing Simsbury Volunteer Fire Company website as the template for her project. The meeting attendees were impressed with her product design. It was agreed that the SVFC webmaster will be in contact with Emily as we implement changes to our current website.

Rich Driscoll, a member of the SVFC assigned to the Weatogue Station, spoke to the meeting concerning his recent experiences with the District firefighter physical fitness program. He strongly supports the program but recently encountered difficulty achieving the minimum attendance and the communication he received. It was agreed that the District will review the current program requirements and related communications for possible improvements at the August meeting of the District Executive.

5. Fire Marshal Report- K. Kowalski: The report for the month of June 2013 as distributed earlier by email was accepted. A copy of the report is on file.
6. Fire Chief Report – J. Baldis: The report for the month of June 2013 as distributed via email was accepted. A copy of the report is on file.
7. District Treasurer Report – P. Pabich: It was moved, seconded, and carried that the financial report be approved for invoices paid through July 8, 2013. A copy of the report is on file.
8. District Commissioners Report – D. Hayes: Nothing to report.

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9. District Maintenance Report – J. Baldis: The District Maintenance Report earlier distributed by email was accepted. Jim commented that he had received pricing for the installation of a hydrant to serve the Stratton Forest area but that further connectivity research is required before installation can proceed.
10. District Administration Report – K. Kowalski: As requested at the June meeting, Kevin commenced a separate report at this meeting for his District Administration activities. His report for the month of June distributed earlier by email was accepted.
11. Personnel Committee – J. Solury: No report. K. Kowalski reported that Kimberly Wilkinson, recently hired to the Administrator/Dispatch position, commenced her duties as planned on July 8, 2013.
12. Civil Preparedness: K. Kowalski: Nothing to report.
13. Correspondence: A letter of appreciation was received from Central School for the participation of the SVFC in the June 18<sup>th</sup> celebration of their 100<sup>th</sup> year anniversary.
14. Old Business: None.
15. New Business:

It was moved; seconded; and carried that the District ratifies the appointment by President North of Gary Wilcox as a Commissioner to a three year term expiring in July 2016.

It was noted that Dan Hayes has accepted the nomination by the Commissioners to serve as their Chairperson for the term ending July 2014.

It was moved; seconded; and carried that Kevin North be authorized to execute cell tower leases currently under review for renewal or new installation with AT&T and Verizon.

Kevin Kowalski commented on his attendance at the public hearing held this evening. He presented the District opposition to the proposed Aquarion Water Company rate increases as they relate to the operating expenses of the District.
16. Executive Session: There was no need for Executive Session.
17. Adjournment: The meeting adjourned at 8:00 pm.

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Respectfully submitted

W. C. Ketchabaw  
Clerk

**Next meeting: August 12, 2013**