

SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE MEETING
December 10, 2012

1. In the absence of President North, Vice President Fleming called the meeting to order at 7:01 pm.
2. Members present were: J. Fleming; W. Ketchabaw; P. Pabich; D. Hayes; D. Fagone; and G. Wilcox. Also attending were Fire Chief J. Baldis and Fire Marshal K. Kowalski. Regrets: K. North.
3. It was moved; seconded; and carried that the minutes of the November 13, 2012 meeting distributed via email be accepted as presented.
4. Public Audience: None.
5. Fire Marshal Report- K. Kowalski: The report for the month of November 2012 as distributed earlier by email was accepted. A copy of the report is on file. Kevin informed the meeting that he is investigating alternative power generation rate charges for the District to assure we are receiving the best possible rate. Further, he has received a new report from our vendor on recruitment and retention of volunteer firefighters that includes a demographic breakdown, as well as target areas for recruitment.
6. Fire Chief Report – J. Baldis: The report for the month of November 2012 as distributed via email was accepted. A copy of the report is on file.
7. District Treasurer Report – P. Pabich: It was moved, seconded, and carried that the financial reports be approved for invoices paid through December 10, 2012. A copy of the report is on file.
8. District Commissioners Report – D. Hayes/J. Baldis: Commissioner Hayes reported that he is examining the water payment records to assure they are correct. Kevin Kowalski commented that he is examining the purchase of natural gas on the open market to determine if expense reductions are available. Review was held of the maintenance Division Project report through 12/1/12 distributed by email in advance of the meeting. The following highlights were noted in the report:
 - The Bushy Hill heating system has been completed and inspected by the local building official. Invoice payment occurred for the completed work. A rebate request has been submitted to CNG. Station lighting improvements are on order and expected to be installed in mid-December. Pricing is underway for the installation of insulated walls and gear racks.

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- The installation of the gasoline storage at the Main Station is underway, and we are awaiting the arrival of equipment and subsequent installation.
 - The security system upgrade and repair of the fencing at the Weatogue Station are complete.
9. Personnel Committee – J. Fleming: Kevin Kowalski reported that approval of the health plan for District employees remains under review, awaiting resolution of a District concern for employee co-pay.
10. Civil Preparedness: K. Kowalski: Kevin overviewed for the meeting a Town initiative to consider the installation, with State and Town funding, of a micro grid power backup system for Simsbury center businesses and shelters, including the Main Station. He will continue to monitor and report at future meetings.
11. Correspondence: There was no correspondence.
12. Old Business: There was no old business to come before the meeting.
13. New Business:

Kevin Kowalski reported that, as a result of Dr. Mark Robbins leaving his practice in Simsbury, a study was undertaken to evaluate replacement opportunities for occupational and annual medical physical services for District and Volunteer staff. Three providers were researched and concluded with the recommendation to enter into an agreement with The Doctors Treatment Center in Granby, CT. Following discussion of the services and costs for the three providers, it was moved; seconded; and carried that Kevin be authorized to enter into an agreement with The Doctors Treatment Center, contingent on his satisfaction with the terms and conditions of the agreement. It is expected the agreement will be finalized before the District Executive meeting in January and Kevin will apprise the Executive of his actions.

Chief Baldis, as a result of research by the SVFC for thermal camera replacement, informed the meeting that research had concluded that the Scott thermal imaging provided the best option. In addition, the budgeted funds would allow for the purchase of three cameras versus the two projected in the budget. Scott is the sole supplier and service provider in the State of Connecticut for the recommended cameras. It was moved; seconded; and carried that the Chief may proceed with the single source acquisition of the recommended cameras from Scott.

14. Executive Session: There was no need for Executive Session.

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15. Adjournment: The meeting adjourned at 7:55 pm.

Respectfully submitted

William Ketchabaw, Clerk

Next meeting: January 14, 2013