

**SIMSBURY FIRE DISTRICT
MINUTES OF EXECUTIVE COMMITTEE MEETING
October 9, 2012**

1. President North called the meeting to order at 7:01 pm.
2. Members present were: K. North; J. Fleming; W. Ketchabaw; P. Pabich; D. Hayes; D. Fagone; and G. Wilcox. Also attending were Fire Chief J. Baldis and Fire Marshal K. Kowalski.
3. It was moved; seconded; and carried that the minutes of the September 10, 2012 meeting distributed via email be accepted as presented.
4. Public Audience: None.
5. Fire Marshal Report- K. Kowalski: The report for the month of September 2012 as distributed earlier by email was accepted. A copy of the report is on file. Kevin Kowalski commented that the Open House held on October 7th was a success.
6. Fire Chief Report – J. Baldis: The report for the month of September 2012 as distributed via email was accepted. A copy of the report is on file. Hose testing is underway and expected to be completed on October 10th.
7. District Treasurer Report – P. Pabich: It was moved, seconded, and carried that the financial reports be approved for invoices paid through October 9, 2012. A copy of the report is on file. Treasurer Pabich reported that there will be no change to the Defined Benefit pension plan, with a rebalancing of the investments to occur to a 60/40 mix of equities and bonds.
8. District Commissioners Report – D. Hayes/J. Baldis: Review was held of the maintenance Division Project report through 10/1/12, and the following highlights were noted:
 - The bid to install the high efficiency boiler system and radiant tubing for the apparatus bay at the Bushy Hill station was awarded to Team Mechanical with activity to commence on October 1st. Ceiling painting will be done as part of the overall Bushy Hill project, as well as the installation of heaters and more energy efficient ceiling lighting and night lighting in the apparatus bay.
 - The installation of a 250 gallon gasoline storage tank at the Main station awaits approval of a code modification request to the State Fire Marshal. Next step will be to determine the exact location for the installation and award the project.

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- The project to extend the exhaust pipe above the lower roof line at the Tariffville station was awarded to Father and Son Restoration, with completion expected in October.
 - A Purchase Order has been issued for the fence repair at the Weatogue station.
 - Tree trimming and removal at the Bushy Hill station has been awarded to Maximum Tree Service and is scheduled for the week of October 7th.
 - The asphalt at our stations, except for the Main Station, is overdue for crack sealing. Bids have been requested with work expected to be done in mid-October.
9. Personnel Committee – J. Fleming: The health plan for District employees is under review
10. Civil Preparedness: K. Kowalski: Kevin reported that he is investigating a grant opportunity for the acquisition of a mobile shower and bathroom system for use during emergencies that require shelter housing in town.
11. Correspondence: Correspondence was received from the Ethel Walker School thanking Kevin Kowalski for the rapid and effective response to a recent hazard material spill at the school. A certificate was received for Kevin Kowalski upon his successful completion of explosive material training in New Mexico.

12. Old Business:

With one minor modification, it was moved; seconded and carried that the proposed SFD accounting manual be approved as a District policy.

It was moved; seconded; and carried that the September 20th training allowance Policy prepared by J. Fleming be approved for full time Fire District employees who are members of the Simsbury Volunteer Fire Company.

13. New Business:

Kevin Kowalski reminded the meeting that flu shots will be available on October 22nd at the Clubhouse. The Retiree's annual dinner is scheduled for November 5th, commencing at 6:00pm.

Kevin Kowalski clarified for the meeting recent TV news reports that misinformed the public concerning ionization fire detectors. Having both types of technology provides maximum protection against both flaming and smoldering fires.

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14. Executive Session: There was no need for Executive Session.

15. Adjournment: The meeting adjourned at 8:05 pm.

Respectfully submitted

William Ketchabaw, Clerk

Next meeting: Tuesday November 13, 2012