

**SIMSBURY FIRE DISTRICT  
MINUTES OF SPECIAL EXECUTIVE COMMITTEE  
MEETING FEBRUARY 13, 2012**

1. President North called the Special Meeting to order at 7:00 pm.
2. Members present were: K. North; W. Ketchabaw; J. Fleming; P. Pabich; D. Hayes; G. Wilcox; and D. Fagone. Also attending were Fire Chief J. Baldis and Fire Marshal K. Kowalski.
3. It was moved; seconded; and carried that the minutes of the January 9, 2012 meeting distributed via email be accepted as presented.
4. Public Audience: None
5. Fire Marshal Report- K. Kowalski: The report for the month of January 2012 as distributed earlier by email was accepted. A copy of the report is on file.
6. Fire Chief Report – J. Baldis: The report for the month of January 2012 as distributed via email was accepted. A copy of the report is on file.
7. District Treasurer Report – P. Pabich: It was moved, seconded, and carried that the financial report for invoices paid through February 13, 2012 be approved. A copy of the report is on file. For this reporting period, Treasurer Pabich included in his report a copy of the Income Statement as recommended by the auditors. Discussion further recommended that a Balance Sheet be included going forward, especially for the Capital Non Recurring (CNR) portion of the budget.
8. District Commissioners Report – D. Hayes: Commissioner Hayes reported that he had met with an adjacent Church representative for the Tariffville Station and the concern about landscaping had been resolved. A proposal to rectify the exhaust system for the Tariffville generator was deemed to be too expensive and the Commissioners will explore other options. Repairs to the Tariffville washroom have been completed as well as the tile floor in the locker room. Remaining to be done is carpeting in the training/watch room and the Captain's office. The refrigerator requires replacement. The Commissioners will review the additional renovation needs for the Bushy Hill Station and report their recommendations at the March meeting.
9. Personnel Committee – J. Fleming: K. Kowalski reported on the proposal to enter into an agreement with the Connecticut Fire Chiefs Association related to a Federal Grant for the recruitment of volunteer firefighters. The Simsbury Volunteer Fire Company had been selected, as one of 25 companies, to participate in the program and had received a Memorandum of Understanding for signature. Our goal is to achieve a full complement of 115 volunteers, with a selection of 10 volunteer firefighters (versus juniors) per year. Of concern was the possible

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budget impact for the equipment outfitting if the recruitment is successful. The program will “kick off” on March 1<sup>st</sup> to develop the program structure with a proposed start of recruitment using the program during the 3<sup>rd</sup> quarter of 2012. The program may be “deactivated/activated” as the need for recruitment surfaces.

It was moved; seconded; and carried that Kevin Kowalski be authorized to enter into the agreement by signing the Memorandum of Understanding subject to his agreement that we can accomplish and fulfill the terms of the agreement.

10. Civil Preparedness: K. Kowalski: Kevin reported that issues have surfaced related to the Performance Management grant and he is working to resolve them in order to receive the funds.

11. Correspondence: There was no correspondence.

12. Old Business:

Chief Baldis reported that our new Engine 7 has arrived in Simsbury and with the installation of radios has been placed on line. There is a minor problem with the power steering that will be resolved.

Fire Marshal Kowalski reported that no update for a statewide regional dispatch center was available for this meeting.

13. New Business:

W. Ketchabaw presented a request from the local Masonic Lodge to conduct a CHIP (Child Identification Program) at the Main Station, with the recommendation that we incorporate the program as part of our October 2012 Fire Prevention annual program at the Main station. It was agreed to support this request, and that Kevin Kowalski would coordinate with the Masonic Lodge representative Don Skinner. Kevin will check with SPD Chief Ingvertsen for interest on their part. W. Ketchabaw will inform D. Skinner of our support to his request.

14. Executive Session: Since this was a Special Meeting, there was no Executive Session allowed.

15. Adjournment: President North closed the Special Meeting at 8:00pm.

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Respectfully submitted

William Ketchabaw, Clerk

**Next meeting: Monday March 12, 2012**